



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	BOKARO STEEL MINES COLLEGE
Name of the head of the Institution	Prof. Rajendra Prasad Shukla
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	06563299905
Mobile no.	9430188912
Registered Email	rpshukla927@gmail.com
Alternate Email	shreerams138@gmail.com
Address	Bhawnathpur
City/Town	Garhwa
State/UT	Jharkhand
Pincode	822112

2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Prof. Shree Ram Singh
Phone no/Alternate Phone no.	06563299905
Mobile no.	8271377731
Registered Email	shreerams138@gmail.com
Alternate Email	rpshukla927@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.bsmcollege.com/#
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4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://bsmcollege.com/academic-calendar/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C	1.66	2017	27-Nov-2017	26-Nov-2022

6. Date of Establishment of IQAC	24-Apr-2016
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Free Health Check-up	16-Jul-2018 1	50
Training for skill formation and facilitation for start-ups (Computer Software)	14-Sep-2018 1	10
Awareness programme on Skill Development and Self-Employment through Extension Activity Cell	05-Dec-2018 1	30
Camp for free distribution of Aids	07-Mar-2019 1	15

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Higher and Technical Education	Annual Grant in Aid	Department of Higher and Technical Education, Jharkhand	2019 1	1450000

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9. Whether composition of IQAC as per latest NAAC guidelines:	No
Upload latest notification of formation of IQAC	No Files Uploaded !!!
10. Number of IQAC meetings held during the year :	6
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Encourage teachers to do research and publish research papers and apply for research project with funding from ICSSR, UGC etc. 2. Purchase new computers to fulfil demand of students and staff. 3. Encourage student participation in different events in and outside the college. 4. Suggested to organize conferences and seminar in different subjects. 5. Motivated the students to participate at various levels in sports and games events, debates, cultural activities, etc.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Promotion of research opportunities for faculty members	the suggestions of the NAAC Peer Team for the creation of an ecosystem for research activities in the college the IQAC decides to promote research opportunities for the faculty members of the college.
Development of e-content and e Resources	IQAC motivated teacher For up gradationof e content and development of innovative pedagogic tools for widerdispersion of knowledge.
Proposal for Extension of Library	To develop and expend Library Books and infrastructure
Student Induction Program.	Orientation programmes for newly admitted students

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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

No

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)

The college Management Information System (MIS) enables the college to manage admissions, results, students, faculty, attendance, fees, examination, library, and various society activities of the college. It generates automated reports on all aspects for data driven decision making. The College MIS facilitates the management of the entire academic and administrative processes. All types of fees collection is done nline through cards and other online banking systems.

Part B

CRITERION I - CURRICULAR ASPECTS

1.1 - Curriculum Planning and Implementation

1.1.1 - Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our college is affiliated to Nilamber Pitamber University, so we follow the curriculum designed by it. At the beginning of academic session the college prepares the academic calendar which consists of curricular, co-curricular and extracurricular activities for effective implementation and delivery of curriculum. We undertake following measures for effective delivery of the university curriculum at college level. • There is a faculty wise timetable committee which prepares the timetable as per workload for the academic session. • A comprehensive teaching plan is prepared by every department and teacher which includes the delivery of lectures, tutorials and practical. • The Principal addresses the newly admitted students in "Induction Program". This program orients the students about: facilities and welfare schemes available, code of conduct and discipline, add-on courses and extra-curricular activities. The faculty members take few lectures on the introduction of the curriculum. • Internal Tests are conducted periodically and its results is displayed and discussed with the students in the class room. • Periodical meetings of Head of the Departments are held with the Principal to take review and discuss the curriculum delivery.

1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Bachelor of Arts	02/01/1984
BCom	Bachelor of Commerce	02/01/1984
BSc	Bachelor of Science	02/01/1984

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1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Bachelor of Arts	24/07/2017
BCom	Bachelor of Commerce	24/07/2017
BSc	Bachelor of Science	24/07/2017

1.2.3 - Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	0

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1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Bachelor of Arts	30

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1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The curriculum feedback collected is represented to the University with Principal's approval and through the College Board of Studies Members (BOS) and syllabus framing committee members. Based on the Institutional Hierarchical Framework, Feedback can be broadly classified in to two levels • The department level feedback that are discussed in the department meeting and necessary initiatives and measures that are taken with the consent of the principal. • The college level feedback analyzed by the Academic Council Members headed by the principal. On a regular basis our Institute connects with all its stake holders to collect feedback to utilize them for overall development of the institution. Different types of Feedback taken throughout the Academic Year with Stakeholders given as follows: A. Students B. Alumni C. Faculty D. Parents E. Employers

CRITERION II - TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Bachelor of Arts	700	598	602
BCom	Bachelor of Commerce	100	91	91
BSc	Bachelor of Science	200	11	11

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2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	704	0	28	0	28

2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
28	15	5	2	2	10

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

In our College, mentoring system has been introduced from 2017-2018, for establishing a better and effective relationship between student and teacher and also continuously monitor, council and guide students in educational and personal matter. All teachers work as mentors for students allotted to them. The students must feel to confide in their mentors. This is a

continuous process till the end of academic career of student. The aim of student mentor-ship is - 1. To enhance teacher - student relationship. 2. To enhance student's academic performance and attendance. 3. To minimize student's dropout ratio. 4. To monitor the student's regularity and discipline. 5. To enable the parents to know about the performance of regularity of wards.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
704	28	1 : 25

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
39	0	0	0	4

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	NIL	Nil	NIL
2019	NIL	Nil	NIL

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2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	2018	Nil	Nil
BCom	BC	2018	Nil	Nil
BSc	BS	2018	Nil	Nil

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2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Continuous internal assessment evaluation of the students is an integral part of the teaching-learning process. The students have been encouraged continuously to study sincerely for the improvement of their performance in our college. The college has an examination committee to carry out the effective implementation of internal assessment and college examination. The University has introduced semester pattern of examination from academic session 2017- 18 for the faculty of science, 2017-18 for the faculty of Arts and Commerce at Under Graduate level respectively. The examinations evaluation process of all the disciplines are conducted by the University in the end of each semester. Declaration of the result is time bound programme. The college has also implemented various reforms in internal evaluation system. At the beginning of each semester, the students are instructed about the syllabus and evaluation process

2.5.3 - Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institutional academic calendar contains plans for curricular and co-curricular activities based on the available working days as per norms framed by the university. The college commence the academic year in accordance with the schedule and guidelines given by the university academic calendar. Every Semester the college prepares academic calendar in accordance with the university calendar and it will be intimated to all the students, Stake holders and the same is displayed in college website.

2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://bsmcollege.com/>

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	Bachelor of Arts	566	413	72
BC	BCom	Bachelor of Commerce	29	26	89
BS	BSc	Bachelor of Science	74	54	72

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2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://bsmcollege.com/#>

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0

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3.2 - Innovation Ecosystem

3.2.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL

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3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil

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3.3 - Research Publications and Awards

3.3.1 - Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	NIL	0	0

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3.3.4 - Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	0

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3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	0

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3.3.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	0	0	NIL

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3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	4	1	1

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3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, community and Non-Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Student Motivational Programme	NSS	5	110
Awareness on Health Care	NSS	4	45
Education for every one	NSS	3	150
Awareness programme on Plastic Free Campus	NSS	8	132
World Aids Day	NSS	12	50

[View File](#)

3.4.2 - Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0

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3.4.3 - Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
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Cleanliness drive	NSS	Cleanliness drive	5	60
Sanitation	NSS	Sanitation	3	25
Awareness on HIV/Aids	NSS	Awareness on HIV/Aids	4	15
Cleanliness drive	NSS	Cleanliness drive	2	50

[View File](#)

3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0

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3.5.2 - Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	0

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3.5.3 - MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	0

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CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4131552	2757545

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing

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4.2 - Library as a Learning Resource

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Library Software	Partially	2.0	2017

4.2.2 - Library Services

Library Service Type	Existing	Newly Added	Total

Library Automation	1	50000	0	0	1	50000
Text Books	1	825425	828	56808	829	882233

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4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil

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4.3 - IT Infrastructure

4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	15	1	1	2	1	4	8	10	0
Added	0	0	0	0	0	0	0	0	0
Total	15	1	1	2	1	4	8	10	0

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	https://bsmcollege.com/#

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
275755	121817	Nil	Nil

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

BSM College, we prioritize the effective maintenance and utilization of our physical, academic, and support facilities, including laboratories, libraries, sports complexes, computer labs, and classrooms. Our comprehensive procedures and policies ensure that these resources are accessible, safe, and conducive to learning and development. 1. Facility Maintenance Regular Inspections: All facilities undergo routine inspections to assess their condition. A dedicated maintenance team conducts these inspections monthly, identifying any necessary repairs or upgrades. Preventive Maintenance Schedule: A preventive maintenance schedule is established for all facilities. This includes regular servicing of laboratory equipment, library resources, sports equipment, and IT infrastructure to minimize downtime and ensure optimal performance. Reporting System: A user-friendly reporting system is in place for students and staff to report any issues related to facilities. This system allows for prompt attention to maintenance requests, ensuring that problems are addressed swiftly. 2. Utilization Policies Access and Scheduling: Facilities are available for use by students, faculty, and staff. A centralized scheduling system is implemented to manage the use of classrooms, laboratories, and sports complexes. This system allows for equitable access and minimizes scheduling conflicts. Usage Guidelines: Clear guidelines are established for the use of each facility. For example, laboratory safety protocols must be adhered to at all times, while library usage policies emphasize quiet study areas and respect for resources. Sports facilities have specific rules regarding equipment use and safety practices. Training and Orientation: New students and staff receive orientation on the proper use of facilities.

This includes training on laboratory safety, library resource management, and IT support systems to ensure all users are informed about best practices. 3. Academic and Support Facilities Library Services: The library is equipped with a diverse range of academic resources, including books, journals, and digital media. Regular workshops are conducted to educate users on research methods and effective use of library resources. Laboratory Access: Laboratories are equipped with modern equipment and are maintained to meet safety standards. Access is granted based on course requirements, and students must complete safety training before using laboratory facilities. Computer Labs: Computer labs are available for academic use, equipped with the latest software and hardware. Policies regarding usage time, software installation, and internet access are clearly communicated to ensure a productive environment. 4. Sports Complex Management Facility Scheduling: The sports complex is available for both recreational and competitive use. A booking system is in place to manage reservations for sports events, practices, and recreational activities. Health and Safety Protocols: Health and safety protocols are strictly enforced within the sports complex. Regular inspections ensure that equipment

<https://bsmcollege.com/>

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	E-Kalyan	328	0
Financial Support from Other Sources			
a) National	NIL	0	0
b) International	NIL	0	0

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5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga	21/06/2018	150	NSS
Soft skill development	22/09/2020	45	IQAC

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5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	NIL	0	20	0	5
2019	NIL	0	15	0	2

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5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
8	8	1

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed

NIL	0	0	State Govt	8	1
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5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	125	BA,BSC,B.COM	Commerce, Economics, English, Geography, Hindi, History, Home Science, Mathematics, Philisophy, Political Science, Psychology, Sanskrit, Sociology, Urdu, Botany, Chemistry,	NPU, RU	PG
2019	85	BA,BSC,B.COM	Commerce, Economics, English, Geography, Hindi, History, Home Science, Mathematics, Philisophy, Political Science, Psychology, Sanskrit, Sociology, Urdu, Botany, Chemistry,	NPU, RU	PG

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5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0

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5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sport Camp for selection of Player in different game	Inter College Level	45

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5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NIL	Nil	Nil	Nil	Nil	NIL
2019	NIL	Nil	Nil	Nil	Nil	NIL

No file uploaded.

5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

BSM College, the Student Council plays a pivotal role in fostering student engagement, representation, and leadership within the academic and administrative frameworks of the institution. The Council serves as a bridge between the student body and the administration, ensuring that student voices are heard and considered in decision-making processes.

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

No

5.4.2 - No. of enrolled Alumni:

0

5.4.3 - Alumni contribution during the year (in Rupees) :

0

5.4.4 - Meetings/activities organized by Alumni Association :

2

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last year (maximum 500 words)

In the past year, BSM College has implemented several practices that promote decentralization and participative management, fostering an inclusive environment where students, faculty, and administration collaborate effectively. Two notable practices are outlined below:

1. Formation of Academic Committees with Student Involvement One of the key practices of decentralization at BSM College has been the establishment of academic committees that include student representatives. These committees focus on various aspects of academic governance, such as curriculum development, assessment strategies, and academic policy formulation. Structure and Functioning: Each committee is composed of faculty members and a designated number of student representatives elected by their peers. This structure ensures that students have a voice in discussions that directly affect their educational experience. The committees meet regularly to review academic programs, discuss feedback from the student body, and propose changes to enhance the learning environment. Impact: By involving students in these committees, BSM College has seen increased transparency in decision-making processes. Students have expressed their opinions on course content and teaching methodologies, leading to curriculum adjustments that better meet their needs. This participative approach has not only empowered students but has also fostered a sense of ownership and responsibility towards their academic journey.

2. Implementation of Feedback Mechanisms for Administrative Decisions Another significant practice of participative management at BSM College has been the introduction of structured feedback mechanisms that allow all stakeholders, including students and faculty, to contribute to administrative decisions. Feedback Channels: The college has established multiple channels for feedback, including online surveys, suggestion boxes, and regular town hall meetings. These platforms encourage open dialogue between the administration and the college community, allowing individuals to voice their concerns, suggestions, and ideas regarding various administrative policies and initiatives. Engagement and Response: The administration actively reviews the feedback collected and discusses it in meetings with faculty and student representatives. This collaborative approach ensures that the perspectives of all stakeholders are considered before implementing any changes. For instance, feedback from students regarding campus facilities led to improvements in study spaces and the introduction of additional support services. Outcome: The implementation of these feedback mechanisms has significantly enhanced the sense of community within BSM College. Stakeholders feel valued and heard, which has led to increased satisfaction and engagement. Moreover, the administration has been able to make informed decisions that reflect the collective needs and aspirations of the college community.

6.1.2 - Does the institution have a Management Information System (MIS)?

Yes

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	BSM College has adopted a continuous curriculum review process involving faculty and student feedback. Regular workshops and training sessions are conducted to align the curriculum with industry standards and emerging trends. This ensures that the educational offerings remain relevant and effective in preparing students for their future careers.

Teaching and Learning	The institution implements regular faculty development programs, including workshops, seminars, and peer reviews. These initiatives focus on enhancing teaching methodologies, integrating technology in the classroom, and promoting research activities, thereby improving overall instructional quality and faculty engagement.
Examination and Evaluation	The college has refined its assessment and evaluation processes by incorporating formative assessments, peer evaluations, and self-assessments. This multifaceted approach provides a comprehensive understanding of student learning outcomes and helps identify areas for improvement, ensuring a focus on continuous quality enhancement.
Admission of Students	BSM College has strengthened its student support services by introducing mentorship programs, academic counseling, and mental health resources. These services aim to address the diverse needs of students, fostering a supportive learning environment that enhances academic performance and personal well-being.

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Implement a centralized e-administration platform for managing administrative tasks such as staff records, student information, and policy documents.
Administration	Implement a centralized e-administration platform for managing administrative tasks such as staff records, student information, and policy documents.
Finance and Accounts	Develop an online accounting system for managing budgets, expenditures, and financial reporting.
Student Admission and Support	For the 2017-2018 academic year, the student admission process at BSM College was partially implemented using a software solution designed to meet the needs of both student admission and support.

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NIL	NIL	NIL	0

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6.3.2 - Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nil	Use in ICT Tools	Online Training Programme on Data Analysis using MS Excel	11/09/2018	11/09/2018	12	4

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6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	Nil	Nil	0

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6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
<p>1. Welfare Schemes for Teaching Staff Professional Development Programs: Regular workshops, seminars, and conferences to enhance teaching skills and subject knowledge. Funding for attending external training programs and courses. Health and Wellness Initiatives: Health check-up camps and wellness programs. Counseling services for mental health support. Work-Life Balance: Flexible working hours and the option for remote work where applicable. Additional leave for personal or family emergencies. Performance Incentives: Recognition programs for outstanding teaching performance and contributions to the college. Financial bonuses or rewards based on student feedback and performance metrics.</p>	<p>2. Welfare Schemes for Non-Teaching Staff Skill Development and Training: Opportunities for training in administrative skills, IT, and other relevant areas. Funding for certification programs to enhance professional qualifications. Health and Safety Measures: Regular health check-ups and wellness workshops. Implementation of safety protocols and training. Financial Assistance: Assistance for education and professional development. Emergency financial aid for unforeseen circumstances. Employee Recognition Programs: Regular appreciation events to recognize the contributions of non-teaching staff. Awards for long service and exemplary performance.</p>	<p>3. Welfare Schemes for Students Scholarships and Financial Aid: Merit-based and need-based scholarships to support students from diverse backgrounds. Emergency financial assistance for students facing unforeseen financial hardships. Academic Support Services: Tutoring and mentoring programs to help students excel in their studies. Access to resources like study materials, workshops, and online courses. Health and Counseling Services: On-campus health services including counseling, mental health support, and health awareness programs. Regular health check-ups and workshops on wellness. Extracurricular and Recreational Activities: Funding for clubs, sports teams, and cultural activities to promote holistic development. Organizing events that encourage teamwork, leadership, and social engagement. Internship and Placement Support: Career counseling and placement services to help students secure internships and job placements. Workshops on resume building, interview skills, and networking.</p>

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>BSM College conducts internal financial audits regularly to ensure compliance with financial regulations and effective use of resources. These audits involve a thorough review of financial records, transaction accuracy, and adherence to budgetary controls. The internal audit team assesses financial practices, identifies potential risks, and provides recommendations for improvement. This process helps maintain transparency, enhances financial accountability, and supports the institution's strategic goals by ensuring efficient financial management.</p>

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL

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6.4.3 - Total corpus fund generated

0

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC
Administrative	No	Nil	Yes	IQAC

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

Academic Support Initiatives: The PTA organizes workshops and seminars for parents and teachers to discuss curriculum changes, teaching methodologies, and strategies to support student learning at home. This collaboration fosters a unified approach to student education. **Community Engagement Events:** The PTA hosts events such as family nights, cultural festivals, and fundraising activities that encourage community involvement and strengthen the school community. These events provide opportunities for parents to interact with teachers and other families, enhancing the support network for students. **Advocacy and Feedback:** The PTA serves as a liaison between parents and the school administration, voicing concerns, suggestions, and feedback regarding school policies, programs, and facilities. This advocacy role helps ensure that the needs and interests of both students and parents are addressed, contributing to a positive school environment.

6.5.3 - Development programmes for support staff (at least three)

Professional Development Workshops: Regular workshops are conducted to enhance skills relevant to administrative, technical, and operational roles. Topics may include time management, communication skills, and software training, enabling support staff to perform their duties more effectively. **Health and Wellness Programs:** Programs focused on physical and mental well-being are offered, including stress management workshops, fitness classes, and health check-up camps. These initiatives promote overall well-being and help staff maintain a healthy work-life balance. **Career Advancement Training:** Support staff are provided with opportunities for career growth through training in areas such as leadership, project management, and specialized skills relevant to their roles. This program encourages personal development and prepares them for potential advancement within the institution.

6.5.4 - Post Accreditation initiative(s) (mention at least three)

Continuous Quality Improvement Plans: Following accreditation, the institution implements a series of quality improvement plans that address feedback from the accreditation process. These plans focus on enhancing academic programs, administrative processes, and overall institutional effectiveness. **Enhanced Stakeholder Engagement:** The college strengthens communication and collaboration with stakeholders, including students, faculty, parents, and the community. Regular meetings, surveys, and forums are organized to gather input and involve them in decision-making processes. **Professional Development Programs:** A commitment to ongoing professional development for faculty and staff is established, with workshops, training sessions, and conferences aimed at enhancing teaching methods, research capabilities, and administrative efficiency, ensuring that the institution maintains high standards of education and service.

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Conducted a workshop to staff by IQAC at institutional level about using of ICT.	18/07/2018	18/07/2018	18/07/2018	15
2019	Conducted a workshop to non-teaching staff by IQAC at institutional level about M.S Office	05/02/2019	05/02/2019	05/02/2019	10

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CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Health camp	10/12/2018	12/12/2018	25	58
Sanitary napkin distribution	04/03/2019	06/03/2019	33	0

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Environmental Consciousness and Sustainability Initiatives Renewable Energy Utilization:
BSM College has implemented solar power systems that meet approximately 30 of the institutions total power requirements. This initiative not only reduces reliance on non-renewable energy sources but also lowers electricity costs. **Energy Efficiency Measures:**
The college has adopted energy-efficient lighting, HVAC systems, and smart energy management practices to optimize power consumption. Regular audits are conducted to identify further areas for improvement. **Awareness Campaigns:** Environmental awareness campaigns are organized to educate students and staff about sustainability practices. **Initiatives include workshops on waste management, recycling programs, and tree plantation drives, fostering a culture of environmental responsibility on campus.**

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nil	Nil	Nil	Nil	NIL	NIL	Nil
2019	Nil	Nil	Nil	Nil	NIL	NIL	Nil

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7.1.5 - Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	NIL

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	Nil	Nil	Nil

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7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Energy Conservation
2. Use of Renewable Energy
3. Rainwater Harvesting
4. Clean and Green Campus
5. Installation of ample number of Power Saving LED lights in Campus
6. Planting of plants inside the campus

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices

Best Practices 1: Integrated Skill Development Programs The institution offers integrated skill development programs that focus on enhancing employability skills among students.

Workshops on communication skills, resume writing, and interview preparation are conducted regularly. Best Practices 2: Community Engagement and Service Learning B.S.M. College promotes community engagement through various outreach programs, encouraging students to participate in social service initiatives. This enhances their sense of social responsibility and provides practical learning experiences.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://bsmcollege.com/wp-content/uploads/2024/10/Institutional-Best-Practices-2018-2019.pdf>

7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Distinctive Area: Industry-Academia Interface and Skill Development BSM College prioritizes bridging the gap between theoretical knowledge and practical application, aligning with its vision to create industry-ready graduates. The college leverages its proximity to Bokaro Steel Plant and other industries to offer students exposure to real-world applications through internships, workshops, and collaborative projects. **Key Initiatives:** 1. Internships and Training Programs: Collaborations with local industries, especially Bokaro Steel Plant, enable students to participate in internships and hands-on training programs. These programs are designed to give students a competitive edge by equipping them with practical skills that are highly sought after by employers. 2. Guest Lectures and Industry Experts: Regular interactions with industry professionals are organized to provide students insights into the evolving industrial landscape. These lectures focus on emerging technologies, industry expectations, and the importance of soft skills in professional growth. 3. Skill Development Programs: The college emphasizes technical and soft skills development through workshops and seminars. Focus areas include digital literacy, communication skills, and leadership training, preparing students for the diverse demands of the job market. 4. Placement Support: The college has a dedicated placement cell that organizes campus recruitment drives. BSM Colleges strong connections with industries ensure that a significant number of students are placed in relevant jobs even before completing their studies.

Provide the weblink of the institution

<https://bsmcollege.com/>

8.Future Plans of Actions for Next Academic Year

1. To create an enabling environment for holistic development of Students, Faculty and Support Staff 2. To facilitate continuous upgradation and updation of Knowledge Use of Technology, by Faculty and Students 3. To create awareness and initiate measures for Protecting and Promoting Environment 4. To create Additional Lecture Rooms by optimally utilizing the available space 5. To automate various Office Administration Processes 6. To make available all Information online on the College web-site relating to Admission, Examinations, Courses, Rules, Committees, Attendance, Activities, Programmes, Seminars, Workshops, Extension Activities, Others