



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution	Bokaro Steel Mines College
• Name of the Head of the institution	Prof. Rajendra Prasad Shukla
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9430188912
• Mobile No:	9430188912
• State/UT	Jharkhand
• Pin Code	822112
2.Institutional status	
• Affiliated / Constitution Colleges	Permanent Affiliated College
• Type of Institution	Co-education
• Location	Rural
• Financial Status	Grants-in aid
• Name of the Affiliating University	Nilamber Pitamber University
• Name of the IQAC Coordinator	Prof. Shree Ram Singh
• Phone No.	8271377731
• Alternate phone No.	8271377731
• IQAC e-mail address	shreerams138@gmail.com
• Alternate e-mail address	rpshukla927@gmail.com

3.Website address (Web link of the AQAR (Previous Academic Year)	https://bsmcollege.in/aqar/
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://bsmcollege.in/academic-calendar/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.66	2017	27/11/2017	26/11/2022

6.Date of Establishment of IQAC	24/04/2016
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7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Higher and Technical Education	Annual Grant in Aid	Department of Higher and Technical Education, Jharkhand	2022	1540000

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
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• Upload latest notification of formation of IQAC	View File
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9.No. of IQAC meetings held during the year	5
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• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
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• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File
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10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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11.Significant contributions made by IQAC during the current year (maximum five bullets)

Regular meetings of Internal Quality Assurance Cell (IQAC)

Participation in AISHE

Constant encouragement and inspiration by the IQAC to promote research aptitude and research ethics among faculty members and students

Best practices such as No Vehicle Day, Sapling Plantation, Green, Clean & Plastic Free Campus

Improvement of facilities for students, teachers and non teaching staff

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Plan to Conduct meeting of Internal Quality Assurance Cell (IQAC)	Conducted regular meeting of Internal Quality Assurance Cell (IQAC)
Admission process is shifting from manual to online mode through Chancellor portal.	Admission process is online mode through Chancellor portal (https://jharkhanduniversities.nic.in/home)

Plan to conduct Celebration and observance of nationally and internationally important days Environmental Day, National Science Day, National Sports Day

Celebration and observance of nationally and internationally important days Environmental Day, National Science Day, National Sports Day

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body of the College	23/02/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	02/03/2023

15. Multidisciplinary / interdisciplinary

College envisions to transform itself into a holistic multidisciplinary/ interdisciplinary institution. College follows the Nilamber Pitamber University curriculum that offers multidisciplinary, flexible, and innovative credit based and value-added courses and environmental studies to develop and provide holistic education. College is dedicated to the cause of promoting multidisciplinary approach in view of NEP 2020 through the implementation of best practices like skill enhancement and capacity building programs/ workshops/events The college is affiliated to Nilamber Pitamber and it is governed by its rules and regulations.

16. Academic bank of credits (ABC):

Regarding the implementation of Academic Bank of Credits, the college has to wait for proper guideline from affiliated University.

17. Skill development:

The vision of the college is promoting Value-Based Quality Education; hence the college takes efforts to inculcate positivity among the learners. The college also celebrates following programmes like: Independence Day Republic Day World Aids Day Environment Day Death and Birth Anniversary of our National leaders. Awareness Programme by NSS Volunteers Environmental Awareness Programme by NSS Volunteers.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college offers various Indian languages like Hindi, English, Urdu subjects in degree courses. Preservation and promoting of languages is one of the target of the College in future.

19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

The courses offered by College are based on the curriculum designed by Nilamber Pitamber University. Many faculty members of the college are also involved in designing this curriculum. The college conducts a regular academic activities, regular theory and practical classes as well as workshops, hands on training programmes, skill development programs etc. The College captures course outcomes through internal assessment, tutorial classes, Workshops and Seminars for students. Our College plans to conduct more training based analytical programmes pertaining to Outcome based education in view of NEP 2020.

20. Distance education/online education:

College also use online mode of teaching tools. Keeping in view the convenience of the student, the various technological tools used by the faculties especially during the pandemic lockdown are: Google Classroom, Zoom, Google meet, using videos as teaching and learning aids, Group collaboration and interaction and assignment and revision as well as the assessments have been conducted are some of the institutional efforts towards blended learning.

Extended Profile

1. Programme

1.1	20
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	1834
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	1435
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	356
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	26
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	38
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4. Institution

4.1	13
Total number of Classrooms and Seminar halls	

4.2	206330
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	12
Total number of computers on campus for academic purposes	

CURRICULAR ASPECTS**1.1 - Curricular Planning and Implementation****1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process**

The college always tries to take major initiatives to render quality based and job-oriented education through curricular and extra-curricular activities under the least fee structure. It always tries to fulfill its motto behind establishment the college possesses a sound infrastructure and has acquired permanent affiliation in the faculty of arts and commerce and temporary affiliation in the faculty of Science from Ranchi University in the year 2008, and now is the part of Nilamber Pitamber University, Medininagar.

The college ensures effective curriculum delivery through systematic and strategic transparent mechanism:

- Tentative Academic calendar
- College and Departmental Time Table
- Orientation Programme (Seminar/Workshop)
- Laboratories
- Teaching Aids
- Departmental library
- Teacher Learning and Evaluation support
- Feedback for All Stakeholders
- Workload Distribution
- Internal Examination Assessment
- Syllabus
- Departmental Meeting

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our college is affiliated to Nilamber Pitamar University, Palamau , so we follow the curriculum designed by it. At the beginning of academic session the college prepares the academic calendar which consists of curricular, co-curricular and extracurricular activities for effective implementation and delivery of curriculum. The academic calendar is well disseminated on the website, so as the other stakeholders are informed regarding the activities and events happening in the institution. The academic calendar includes dates for admission, the commencement of classes, seminars, workshops, field visits, Practical examinations, Continuous Internal Evaluation (CIE) and University examinations.

The following reforms have been carried out for CIE:

- University Calendar
- Time table
- Syllabus:
- Setting of question papers
- Conduct of internal assessment
- Communication of Internal Assessment marks
- Assignments, seminars and project are given to the students under the supervision of the faculty.
- ICT is used for effective teaching by the teachers of various departments.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

20

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

01

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender Sensitivity:

- Numbers of programs are conducted for women and girl students such as organize on Woman Empowerment, Laws for Woman, Women's Day.

- Compulsory core courses along with the wide range of community outreach programmes that include health and hygiene camps, hole-in-the-wall and village adoption, enable exposure to real life situations.

Environment and Sustainability:

- A compulsory core course on Environment studies is included in all UG programmes. Environment awareness camps, seminars, workshops, guest lectures, industry visits and field excursions are organized. Environment Day, Earth Day and Water Day are annually celebrated.
- N.S.S. promotes environmental protection through tree plantation and other sustainable development programs. Every year, N.S.S. unit undertakes a host of activities in the nearby villages during the special camps.

Human Values and Professional Ethics:

- To create scientific approach and social awareness among the students, lectures and quiz, essay, etc. are by NSS and other NGO or, govt. bodies.
- Compulsory core courses in all UG programmes specially focused on the development of human values and professional ethics

Overall, these activities contribute to the holistic development of students, equipping them with the knowledge, skills, and values necessary for personal growth and contributing positively to society.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

01

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

189

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following

A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://bsmcollege.in/student-satisfaction-survey/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

38

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- The departments use monitoring and mentoring to keep track of slow learners' progress. Along with teachers, some advanced learners are encouraged to mentor weak students and help them with explanations and notes.
- Revision classes and counselling sessions are held and additional teaching is taken up if required.
- Proficiency in English classes, Functional Use of English, Personality Development programs is organized to enhance the employability of the students.

Following activities are done by teachers for slow learners and Advance learners students:

1. Extra classess and notes
2. Encouragefor participation in Extra curriculum activities like NSS, Clutural programme and Sports.
3. Advance question paper
4. Teachers day
5. Assignments
6. Industrial tours

7. Project Works

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1834	26

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our College followed experiential learning, participatory learning and problem solving methodologies for enhancing learners learning experience. Various Participatory and Experiential learning activities followed in our College.

1. Group Discussion, Quiz, Poster Presentations, Games and Simulation Exercises and Demonstrations
2. Home Assignments
3. Seminar
4. The co - curricular and extra - curricular activities
5. Entrepreneurship Development
6. Students participation in Intra and Inter Collegiate Competitions, Cultural events, Sports and Games of District and State levels.

The Outcome Based Education for the programme is formulated with Theory cum Practical for all the Discipline Specific Courses and Discipline Specific Elective Courses that facilitate the students to understand the learned theory concepts alongside hands - on practical sessions.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education.

1. Projectors are available in different classrooms/labs
2. Desktop and Laptops
3. Printers- They are installed at Labs, HOD Cabins and all prominent places.
4. Photocopier machines
5. Scanners- Multifunction printers are available at all prominent places.
6. Seminar Rooms
7. Smart Board- One smart board is installed in the campus.
8. Online Classes through Zoom, Google Meet, Microsoft Team, Google Classroom
9. Latest Software use in Computer Lab

Use of ICT By Teachers:

1. PowerPoint presentations
2. Online quiz
3. Video Conferencing

4. Video lecture
5. Workshops/ Seminar
6. Online Tutorial Claseess

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process in terms of frequency and variety.

- The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process
- At the entry level, admissions are given purely on merit basis and the lists of merit students are displayed on Notice board.
- Continuous evaluation is made through Group Discussion, Unit Tests, Assignments Submission, Field Visit / Field Work and Seminars Presentation.
- Internal tests are conducted regularly as per the schedule given in academic calendar

For transparent and robust for internal assessment, the following mechanisms are conducted

- Internal Examination Committee.
- Question Paper Setting.
- Conduct of Mid-Semand External Examination
- Result display on college website and notice board.
- The seminar presentation improves the communication skills of the students which is very essential to face the interviews.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Collegehas devised an efficient mechanism to deal with examination related grievances which transparent in the pattern and conduction of CIE and rectification of grievances is time bound. The college follows strictly the guidelines and rules issued by the affiliating university while conducting internals and semester-end examinations. There are two type of Examinations in the college viz., internal examination (Mid-Sem) organized by the college and external examination (End-Sem) (or, university examination) organized by the university.

College Level:

At College level, an examination committee, comprising of a senior teacher as convener and other teaching and non-teaching staff as members, is constituted to handle the issues regarding evaluation process.

University Level:

If students have grievances related to evaluation of university answer scripts it is intimated to the subject handling faculty and head of the department if necessary, for further action.

Re-evaluation:

Students can apply for re-evaluation of their answer scripts within a week from the declaration of results if they are not satisfied with their results. The results of re-evaluation will be announced as per the university norms.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

It is ensured that teachers and students are made aware of the Programme and Course Outcomes at the beginning of each semester. The detailed Programme and Course outcomes of each course and subject are made available on the college website and are easily accessible. Though a proper offline student orientation was not possible in view of the ongoing Covid19 lockdown, the teachers of each Department made sure that the students particularly the newly admitted students were made aware of the Programme Outcomes before

commencement of formal classes through online mode. Teachers also attended orientation programmes on the new course structure which are organised in other colleges and the University.

Program Outcomes (POs): It represents the knowledge, skills and attitudes the students should have at the end of a course completion of their respective undergraduate program.

Course Outcomes (COs): It gives the resultant knowledge and skills the student acquires at the end of each course. It defines the cognitive processes a course provides.

Program Specific Outcomes (PSOs): These are statements that define outcomes of a program which make students realize the fact that the knowledge and techniques learnt in this course has direct implication for the betterment of society and its sustainability.

The following mechanism is followed by the College to communicate the learning outcomes to the teachers and students.

- IQAC Meeting regularly.
- Provide Hardcopy of Syllabus.
- Faculty Meeting
- Parents Meeting
- Alumni Meeting
- Department Notice Board.
- Laboratories and Library

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College is affiliated to Nilamber Pitamber University, Palamau. We offered Under Graduate courses under the Faculty of Science, Arts and Commerce. For these programs and courses, the college followed the curriculum designed by our affiliated university. The Programme outcomes, Programme specific outcomes and course outcomes are evaluated by the College and the same are communicated to the students in the formal way of the discussion in the classroom and departmental notice board. POs, PSOs and COs, it has been observed that the strength of the students as well as passing percentage of the students is increasing progressively.

Attainment of Programme outcomes, Programme specific outcomes and course outcomes and implemented the mechanism as follows:

1. The College followed the Academic Calendar of our affiliated university.
2. All the subject teachers maintained Academic Diary in every academic year
3. All the subject teachers prepared Semester-Wise evaluation Reports.
4. Institute considered Feedback from the Stakeholders for the attainment of PO, PSO and CO.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

684

File Description	Documents
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Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://bsmcollege.in/student-satisfaction-survey/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

4

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

1

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme (NSS)Units. Through these units, the college undertakes various extension activities in the neighbourhood community.

- Social interaction
- Beti Bacho Beti Padhao
- Environmental awareness
- Women empowerment
- National Integrity
- Aids awareness
- Blood donation camp
- Health check up camp
- Veterinary guidance
- Farmers meet
- Awareness Drive-Ban on Use of Plastic Items and Promoting Water Conservation
- Celebration: National Youth Day
- NSS Day Celebrations
- Training Program on First Aid training Program
- Self Defence Training for Girl Students

The NSSunit of the college organizes various extension activities as tree plantation, Road safety awareness, Save fuel save country programme, Swachhta Abhiyan ,National equality awareness, and Cleanliness Drive.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded

e-copy of the award letters	No File Uploaded
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3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

8

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

240

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College encompasses a well maintained green campus spread over 32 acres of land ensuring adequate availability and optimal utilization of physical infrastructure for teaching learning activities.

Classrooms: college encompasses sufficient number of well-furnished, well ventilated, spacious classrooms equipped with LCD projectors for conducting theory classes.

Seminar Hall: The College has multiple seminar halls. These halls are regularly used for conducting seminars/workshop at the college. The students are promoted for active involvement in paper presentations, group discussions, etc.

Tutorial rooms: Separate tutorial rooms are there in the college campus for tutorial lecture, doubt clarification classes for weak and needy students.

Technology Enabled learning facility: The College has ICT Classrooms where the provision of Multimedia learning, Wi-Fi connectivity and internet access is given.

Laboratories: All laboratories are well equipped

Wi-Fi: The entire campus is Wi-Fi enabled with 24/7 internet facilities to the students and staff

The college has cultivated an atmosphere providing the importance to Extra Curricular and support services organized by departments of National Service Scheme.

1. Well-furnished 12 classrooms.
2. 02 ICT enabled classrooms.
3. Spacious seating arrangements with the qualitative furniture.
4. Black Boards, White Boards and Green Boards are available in the classrooms.
5. A well-furnished computerized administrative office and cabin of the Principal.
6. Well-equipped 05 Laboratories i.e. Chemistry, Botany, Physics, Zoology, Geography
7. Well ventilated Seminar Hall with ICT facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has adequate facilities for cultural activities, sports, games (indoor, outdoor). The college runs its sports competition in its own competition. College encourages sports activities. A number of players has played district, university, state level games. It provides indoor games as well as outdoor games.

Indoor games:

1. Carrom board
2. Chess
3. Ludoo

Outdoor games:

1. Kabaddi
2. Kho-Kho
3. Handball
4. Football
5. Cricket
6. Badminton
7. Table-tennis

Cultural Programme: To conduct cultural activities in the college, there is a cultural committee. This committee organizes many cultural programs including literacy events. Some interesting programs by the committee are debate, rangoli, painting, quiz, model and poster making, essay writing, slogan writing, sangeet and drama preparation etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

12

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

02

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

206330

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library plays a central role in enhancing the quality of academic and research environment in Education institutions. The Institute library is a place in the Institute where huge collections of academic books, journals, magazines, research projects, rare books, other knowledgeable books and newspapers are kept. These books are made available to the students to increase their knowledge and understanding on various subjects.

1. BSM College is to provide quality education to the rural and ST/SC/OBC students.
2. Library is enriched with large number of books, Journals and magazines.
3. Indoor and Outdoor sports activities are conducted in college campus.
4. Safe drinking water facility is availed through water cooler and water dispenser present on the college building.
5. Since the space in the library is inadequate to accommodate a large number of books, the extension of facilities like individual reading carrels for the students.
6. The remaining area consists of, separate almira's and shelves for storing books of different departments, reading area for teachers, one computer with internet connection (broadband), display board, magazine stands .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

26

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are different digital technological facilities available in the college.

- 01- smart classrooms, 01-digitally equipped conference hall and 05-digitally equipped laboratories available in the college.
- A well equipped computer lab is also functioning in the college. The students of the college are access to the computer lab.
- The college building and the library building are facilitated with the Wi-Fi connectivity. There is open access of Wi-Fi connectivity to all student and the staff members of the college.
- All the departments of the college are provided with computer and other related accessories.
- All teaching staff member use the ICT in the classrooms and laboratories, whenever needed.
- The different educational sites are shown to the students with the help of digital device. Most of the official work
- CCTV is installed in every classroom
- Anti-virus is regularly installed in computer
- Computer is formatted in regular basis
- LCD Projectors
- Licensed version of OS

File Description	Documents
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Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

12

File Description	Documents
Upload any additional information	No File Uploaded
Student - computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

172104

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our college adopts a systematic procedure for maintaining and utilizing physical, academic and support facilities like laboratory, library, sports complex, computers, classrooms etc. Every year each department gives a list of equipment, repairable or broken, called physical verification.

Classroom management:The classrooms are well equipped with all modern technology like the smart boards, mike systems, and other technologies for better and effective teaching.

Laboratory:the Laboratory policy forms the core in the working of the institution. While the Laboratory has several instruments and equipment, the same is maintained through AMCs.

Library:The library of the college has its own mechanisms and system in place to identify the purchases based on the courses offered, check on the facilities to be provided for the students and the staff

Computers:Maintenance of computers (Hardware and Software), updating software related to administrative and overall maintenance of campus infrastructure. Annual maintenance contracts for computers, copier machines, software, CCTV.

Institution follows all safety and security norms as required for an educational institution and makes optimal use of all security mechanisms.

File Description	Documents
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Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

490

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non-government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non-government agencies during the year

490

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

165

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
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e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students are given exposure to involve in administrative, co-curricular and extracurricular activities by including them as members of the committees. They actively participate in committee meetings. The following is the list of Committees having student representation and engagement.

- Class committee
- Sports Committee
- Cultural Committee
- Internal Quality Assurance Cell (IQAC)
- Anti-Ragging Committee
- Sexual Harassment Committee
- Grievance Redressal Committee
- NSS Committee

All above mentioned committees are headed by Principal / HOD / Faculty members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

There is alumni association in the college. The mission of the association is to foster strong bonds between alumni, students and the Institute, to keep alumni informed, and to create a network enabling them to remain engaged with their alma mater and help shape its future through the association's programmes and services. It aims at enhancing employability and entrepreneurial skills amongst youth by collaborating with the college for various events so as to bridge the gap between academia and corporate. to maintain current and up-to-date alumni database comprising their, details of contact, employment and qualification. Alumni cultivate and foster friendly and cordial relations between ex-students and the past and present employees of the college. We frequently meet and call some of the alumni to give guidance to our students for future career, insights of work life and speak to our students regarding outer corporate world.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college follows its vision and mission to serve better for students. The governance of the college matches vision and the mission of the college.

VISION: The vision of the stake holders is to impart education to the students of utmost backward area and most neglected economically backward class. To inculcate higher education to the down trodden human capital with affordable fee and through proper mentor facilities.

MISSION: To initiate latest teaching learning tools and aids in the class room, to organize seminars, workshops and symposiums. To empower teachers through Faculty Development Program and orientation program to strengthen the academic ambiance and to ensure quality output in all sphere.

Quality Policy:

To provide value based quality education maintaining pace with changing technology to produce competent and skilled professionals ready to accept global challenges.

The mission of the institute statement defines the Institute's distinctive characteristics in terms of addressing the needs of the society, students, institute's value orientation, and vision for the future. The Vision and Mission of the institute are in tune with the objectives of higher education. The formal and informal arrangements in the institute to co-ordinate the academic and administrative planning and implementation reflects the institutions efforts in achieving its vision.

Objectives and Goals:

1. To achieve academic excellence.
2. To develop leadership qualities.
3. To develop all round personalities of the students.
4. To provide orientation to students towards research.
5. To promote the faculty towards quality research and examination.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- The institution follows the academic calendar provided by the affiliated University which describes about admission, internal assessment, extracurricular activities and its analysis etc.
- The policy statements and action plans for fulfillment of the stated mission- Decentralised the system by forming various policy making bodies such as the Building committee, the Academic Council, the Examination Committee, the Finance Committee,

IQAC, Cultural Committee, Discipline Committee, Anti Ragging Committee, Placement and career Counseling Cell and Grievance Redressal Cell.

- Formulation of action plans for all operations and in corporation of the same into the institutional strategic plan- Providing valuable guidance in planning, organizing and execution of all academic activities
- Interaction with stakeholders- A cordial relationship is maintained with all the stakeholders.
- Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders- Not only creation of committees but also keeping a check on their activities, is a part of the role of the Leader.
- Reinforcing the culture of excellence- The Leader, the principal, assures that every activity or event is running smoothly. It does so by implementing the suggestions given by Internal Quality Assurance Cell (IQAC) regarding every progression.
- A number of committees have been constituted by the principal to run the institute properly and smoothly. Senior members of different faculties head the respective committees. Principal along with the faculty and the staff are being involved in the process of decision making and its implementation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Yes it is. The quality policy is there and the same is developed by the pivot team of the college. Driven and deployed by every departments. The IQAC reviews it, further is verified by the Principal.

Strategy Plan by College:

- Library, ICT and Physical Infrastructure / Instrumentation
- Research and Development
- Examination and Evaluation
- Teaching and Learning
- Curriculum Development
- Constant Internal Quality Assurance System
- Industry Interaction / Collaboration
- Admission of Students
- Efficient Teaching erudition procedure
- Ensuring effective governance
- Student's Overall Development through Participation
- Employees Advancement & Welfare
- Proper Discipline
- Women/Student/Faculty Grievance
- Financial Planning & Management

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Governing Body: The Secretary heads the governing body of the College. The Correspondent, Secretary and other members of the College Management Board are part of the decision making bodies and committees responsible for the effective management of the College operations. The management gives sufficient authorization to the Principal to function in order to achieve the vision and mission of the institution.

Administrative Setup: The Principal effectively takes forward the day-to-day management of the College in its academic and administrative matters. He has his team of Departmental Heads, the IQAC Coordinator, the Teachers, and the Head Clerk to assist him in the distribute of this work. The administrative setup is followed as governing bodies, academic council (principal, HoDs, staffs, students) , IQAC coordinator, students council.

appointment and Service Rules, Procedures, Recruitment and Promotion Policies: The Constitution of the college has been amended from time to time based on the requirements. The recruitment rules for the teaching staff are along with the eligibility criteria designed by the UGC . The promotional opportunities for teachers and non teaching staff are according to the rules and regulations of the institution.

IQAC functions:

1. IQAC is responsible for fixing quality parameters for various academic and administrative activities
2. Monitoring the organization of class work and related academic activities.
3. Conducting Internal Quality Audits periodically to verify the effectiveness of measures taken in reaching the quality parameters

College Level Committees:

- Academic Committee
- Admission Committee
- Anti Ragging Committee
- Discipline Committee
- Examination Committee

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College effectively implements the welfare schemes for the teaching and Non-teaching faculties. The College makes arrangements for availing all the government schemes such as Gratuity, Earned Leave encashment, Maternity Leave, Medical Facility, Permission to attend FDP such as Orientation programmes and Refresher courses, short term courses, etc. for the career development and progression of the teaching as well as non-teaching staff.

Financial Support:

1. To the staff to attend workshops and conferences both at the national and international level
2. For celebrating festivals, festival advance to the non-teaching

3. The self-financed staff of the institution also receive Provident Fund, permission to attend Faculty Development Programme, Maternity with salary.
4. Health insurance
5. 30 days - Summer and Winter Vacations for faculty members
6. Skill development courses are organized for non-teaching staff to enhance their skills in work environment.
7. EPF: The institution has the mandatory provision of EPF and contributes the eligible amount to the respective EPF account.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A good performance management system works towards the improvement of the overall organisational performance of teams and individuals for ensuring the achievements of the overall organisational mission and vision.

The teacher's performance is assessed for:

- Teaching, Learning, and Evaluation Related Activities
- Professional Development, Co-curricular and Extension activities
- Research and Academic Contributions.
- Evaluation by students - The College collects feedback from students on teacher's performance at the end of every academic year for further improvement and implementation.

Performance Appraisal System for non-teaching staff:

The overall performance of the non-teaching staff within the campus is evaluated by the Principal, Heads of the concerned Departments.

Students Suggestion Box:- is another mechanism to collect information about the satisfaction students get from the services provided by the college and staff.

Further, at the end of each semester, feedback forms are issued to the students for each of the courses attended by them. The feedback forms in the form of questionnaire collect information about the teacher and different aspects pertaining to the teaching process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The College regularly conducts internal and external financial audits. It has a full-time Bursar and Accounts Department since inception to ensure maintenance of annual accounts and audits.

Internal Audit: Internal Audit is conducted by an Internal Auditor.

External Audit: External Audit is conducted by the Chartered Accountant of the University/College

The mechanisms used to monitor effective and efficient use of financial resources are as below:

1. Before the commencement of every financial year, principal submits a proposal on budget allocation, by considering the recommendations made by the heads of all the departments, to the management.
2. College budget includes recurring expenses such as salary, electricity, internet charges, maintenance cost, stationery, other consumable charges etc., and non - recurring expenses like lab equipment purchases, furniture and other development expenses.
3. The expenses will be monitored by the accounts department as per the budget allocated by the management.
4. The depreciation costs of various things purchased in the preceding years are also worked out.

File Description	Documents
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Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Mobilization of Funds, the student Tuition fee is the major source of income for the College. This college is a govt. funded institution; Therefore, a substantial part of our financial needs is met with the finances made available by the higher education department of Jharkhand state government Besides bearing the salary cost for the staff working here the stated govt. also provides funds for library and laboratory Purchases of books/journals and Scientific instruments. The cost of maintaining the college building. The college is registered under the 2 (f) and 12(B) sections of the UGC ACT 1956. The College receives salary grant from the State Government. For this, we prepare and send an annual budget of the estimated salary grant required to the state government. This grant includes salaries of the Full Time Permanent teachers and nonteaching staff as well as part-time teachers working on granted posts.

Utilization:- As for as utilization of the received funds is concerned, We have a clear and transparent approach toward it. All the expenditures are incurred keeping in view the academic and infrastructural requirements of the institution. The funds received from the state government are utilized strictly as per the instructions and conditions specified with the provision of funds.

Procedures:- The various departments of institution IQAC and other important committees submit their proposals to the principal. After review of the proposals, the finance committee chaired by the principal allocates the budget.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The institute has established IQAC as per National Assessment and Accreditation Council (NAAC) guidelines in 2013. Since quality enhancement is a continuous process, the IQAC becomes a part of the institution's system and works towards the realization of the goals of quality enhancement and sustenance. The IQAC ensures the effective implementation of quality initiatives through continuous reviews and periodic meetings. The IQAC works towards attaining excellence in all the academic activities and for continuous improvement in teaching-learning process.

1. The IQAC has immensely contributed in the implementation of quality assurance strategies and processes at all levels.
2. The Institute IQAC regularly meets every three months.
3. The Institute IQAC prepares, evaluates and recommends the following for approval by the relevant Institute and Govt. statutory authorities:

4. The college takes academic audit of each department and various committees every year through IQAC to increase and maintain the quality of education.
5. Annual Quality Assurance Report (AQAR)
6. The IQAC proposed to initiate various green practices to maintain eco-friendly college campus through the activities i.e. Tree Plantation, Paperless Work, Plastic Eradication, Clean and Beautiful Campus, Save Power, Awareness Programme on Waste Management. IQAC distributed these activities among various departments.
7. The use of ICT tools has become an integral part in teaching-learning process. IQAC always encouraged teachers to utilize these tools in classroom teaching and laboratories.
8. The feedback system is implemented to take the review of reliability and uses of ICT facilities.
9. To motivate the Teachers, HODs, BOS, Principals, Directors, Co-ordinators regularly to augment teaching quality

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC being the central body within the college monitors and review the teaching-learning process regularly. Based on feedback various innovative activities and reforms were introduced. The improvements based on feedback implemented are:

- The Academic Calendar is prepared in advance, displayed and circulated in the college and strictly followed.
- Admission to various programmes, summer, winter and mid-term vacations, examination schedule and declaration of results are notified in the Academic Calendar.
- Students are apprised of the Time-Table, Programme structure, syllabi of the courses before the semester commences.
- Class Committees are regularly conducted with students to take feedback and appropriate steps are taken to enhance the teaching-learning process.
- The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations.
- Preparation of lesson plan for each Semester
- Student learning outcomes: The institute monitors the performance of the students regularly.
- Effective internal examination and evaluation systems: Institute maintains an effective internal examination and evaluation system.

Overall, a well-functioning IQAC can play a crucial role in ensuring that an institution maintains high standards of education and delivers value to its students.

IQAC has contributed significantly in the following areas:

1. Quality assurance
2. Curriculum development
3. Faculty development
4. Student support

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College has initiated several measures in gender equity & sensitization in curricular can be seen from the courses introduced by the institution.

Gender Equity: Gender equity in education means that males and females have equal opportunities in terms of economic, social, cultural, and political developments. If gender equity is exactly achieved this will contribute to future of girls and boys more than approaches men-centered, and girls will get benefits from public and domestic life as much as boy.

Safety and Security: Safety of girls is a top priority at every college campus. Nowadays, safe and supportive campus community is both an obligation and a challenge for college administrators and students.

CCTV Camera: 24 hour CCTV surveillance is maintained in the college. The institution provides safety and security facilities for the staffs and students such as CCTV Surveillance throughout the campus and security arrangement.

Discipline: There is a Discipline Committee in the institution to take care of safety and security of the students.

Counseling: To pursue this avowed objective, the college adopted 'Mentor - Mentee' system as the first step towards confidence building among the students. Each faculty is assigned with specific number of students to cater to their psychological and emotional needs.

Common Room: The common room facilities for both female and male students are available in college campus.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

There are different types of wastes disposed in the college for which there is a proper system functioning.

Solid Waste Management: The Colleges pay dedicated focus to see that minimal waste is generated in the campus. All Departments and classrooms are provided with dustbins for dry wastage disposal.

Liquid waste management: Students are made aware that conserving water is equivalent to conserving their future. Drinking water from the tap, and refilling bottle as often as the students need is one of the best practices.

E-waste Management: There is no e-waste management system in the college

Waste recycling system: There is no system of Waste recycling in the college. However, there is rain water harvesting system in the college.

Hazardous chemicals and radioactive waste management: There is no Hazardous chemicals and radioactive waste management system in the college.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows:	
<ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 	

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following	
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded

Any other relevant information	No File Uploaded
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7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college and its teacher and staff jointly celebrate the cultural and regional festivals, like New-year's day, Fresher Party ,teacher's day, orientation and farewell program, Induction program, rally, oath, plantation, Youth day, Women's day, Yoga day, festivals like Diwali Mela celebration, Holi Milan celebration, New Year celebration, Lohri celebrations, etc. religious ritual activities are performed in the campus. The extension activities are targeted towards enabling a holistic environment for student development. College has always been at the forefront of sensitizing students to the cultural, regional, linguistic, communal, and socio-economic diversities of the state and the nation.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people. The institute conducted awareness programs on the ban on plastics, cleanliness, Swachh Bharat, etc. involving students. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff should obey the conduct rules.

1. Constitution day: Constitution Day is celebrated on 26th November every year
2. A separate NSS unit is started exclusively to encourage the students and the unit is successfully conducting activities to serve the society.
3. Celebration of International Yoga Day
4. Every year Republic Day is celebrated on 26th Jan by organizing activities highlighting the importance of Indian Constitution. Independence Day is also celebrated every year to highlight struggle of freedom and importance of Indian constitution
5. The Faculty members of all departments, have organized various academic and co-curricular activities for the propagation of the Fundamental Duties and Rights of the Indian citizens. The students were engaged in several programs like Academic programs like webinars, Conferences, Expert talks, Bright talks etc.
6. College has organized student centric activities like paper, poster & essay competition which have always received huge participation from the students and promoted their awareness about various aspects of Indian citizenship.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College celebrates National and International days enthusiastically every year. All staff members and students gather in the college to celebrate these days. Every culture has number of festivals and celebration has become a vital activity. Celebration of cultural and constitutional festivals is integral part of college's co-curricular activities. International Yoga day is also celebrated on 21st June every year in the college. The day aims to raise awareness of many benefits of practicing yoga. It is celebrated to spread awareness about importance and effects of yoga on the health of the people. Teachers day is also celebrated on 5th September every year to celebrate the birth anniversary of Dr. Sarvepalli Radhakrishnan. The common birthday of Mahatma Gandhi and Lal Bahadur Shastri on 2nd October is commemorated as Swachhta Diwas. " Swachh Bharat Abhiyan" was launched on 2nd October in order to honour Mahatma Gandhi vision of clean India. It served as great initiative in making students aware of importance of cleanliness. International Women's day was celebrated in the college on 8th March. This day was celebrated under supervision of women cell of the college. Hindi Diwas was celebrated on 14th September to celebrate the adaptation of Hindi as one of the official languages in India.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices1: Mentoring System for Students

Best Practices2: Extension Activity for Students

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The performance of the institution in one area distinctive to its vision: The college is a co-education institution situated in an economically backward and rural area of Garhwadistrict. The college offers under graduate programmes in Arts, Science and Commerce stream. The College always aspires to help poor and needy students. The college also undertakes several initiatives to sensitize students to gender equity, energy conservation measures, inclusiveness, human values etc. Keeping all these in view, the college organizes several programmes such as lectures, popular talks, workshops, seminars, sports competition, activities under NSS. Extension Activity Committee of the college at a regular interval in the college campus as well as in the local areas. The performance of the institution in one area distinctive to its priority: College gives priority to promote education to poor students of rural background. The students of the locality can't afford their education in the urban colleges, due to several reasons basically financial. So, our college provides academic environment to those aspiring students of the rural area so that they can move ahead in their academic endeavour. Keeping holistic development of the students in view, the college encourage them to participate in extracurricular activities.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Plan of Action for Next Academic Year :

1. To increase Extension activities
2. To facilitate continuous upgradation of the college
3. To develop more formal linkages through MoUs
4. To organise more workshops, seminars and conferences through different department.
5. To arrange career guidance programmes
6. To open new programme in PG Level
7. To revise the Vision and Mission of the College, where necessary, to align with the aforesaid objectives
8. To Implement Structural Repairs to Building and Electrical Repairs, on the basis of need.
9. To automate various Office Administration Processes
10. To provide resources required for Use of Technology to provide online course contents, video lectures, etc.
11. To upgrade Library Resources to include digital content, which can be accessed by Students and Faculty online.